

Committee: Finance and Administration

Agenda Item

Date: 24 September 2009

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Title: Lead Officer's report

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Item for information

Summary

This report updates Members on matters arising from the minutes that are not otherwise on this Agenda and other items of interest.

Recommendations

That the report is noted.

Background Papers

None

Situation/Update

Gt Dunmow CIC move to the library

The move to the library happened as planned. Initial ICT issues were identified as a problem with the way in which the building had been cabled. This was corrected and the problem has been resolved.

Council Offices, 46 High Street, Gt Dunmow

Draft contract documents were sent out in mid September. Subject to survey and conditions the earliest date for completion and therefore vacation of the front office is December 2009.

Thaxted CIC

Thaxted Parish Council has joined the number of organisations operating out of the CIC. The Parish Council vacated their old premises and moved into the

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CIC during August. Whilst additional revenue income is minimal it does improve the service to the customer by providing additional services from a single contact point.

Job Centre Plus

The planned start date for Job Centre Plus staff to provide a service from Uttlesford offices has unfortunately been delayed due to the need for risk assessments to be undertaken by the Department for Works and Pensions. These will have taken place by week ending 25 September and Officers continue to press for an early start date to the service.